



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 FEBRUARY 2021 - 31 MAY 2021

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

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1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Dwayne Johnson
Chief Executive

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Item Heading	Officer Contact
Crosby Lakeside Adventure Centre - Business Case update	Stephen Watson stephen.watson@sefton.gov.uk
Private Sector Housing Assistance Policy Update 2020	Sally Billington sally.billington@sefton.gov.uk
Southport Theatre and Convention Centre	Mark Catherall mark.catherall@sefton.gov.uk Tel: 0151 934 2315
Finance Monitoring Report: The Strand Shopping Centre, Bootle	Kate Edgar kate.edgar@sefton.gov.uk
Southport Town Deal – Heads of Terms	Stephen Watson stephen.watson@sefton.gov.uk
Culture and Legacy (Borough of Culture 2020)	Stephen Watson stephen.watson@sefton.gov.uk

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Details of Decision to be taken	Crosby Lakeside Adventure Centre - Business Case update Update to the Full Business Case for the CLAC project given the impacts of the COVID-19 pandemic			
Decision Maker	Cabinet			
Decision Expected	4 Feb 2021 Decision due date for Cabinet changed from 07/01/2021 to 04/02/2021. Reason: Due to ongoing business case scenario reviews			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Church			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Informal consultation with key members through meetings and formal consultation through Strategic Capital Investment Group. Formal consultation with senior officers through Growth Board and Elected Leadership Team; plus			

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	appropriate updates
Method(s) of Consultation	The project has been taken to Growth Board, Elected Leadership Team and Strategic Capital Investment Group meetings for consultation and informal consultation with key Members has also taken place.; plus appropriate updates
List of Background Documents to be Considered by Decision-maker	Crosby Lakeside Adventure Centre - Business Case update
Contact Officer(s) details	Stephen Watson stephen.watson@sefton.gov.uk

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Details of Decision to be taken	Private Sector Housing Assistance Policy Update 2020 To present an updated Private Sector Housing Assistance Policy for approval by the Cabinet .			
Decision Maker	Cabinet			
Decision Expected	4 Feb 2021			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Executive Director of Adult Social Care – February 20; Chief Legal and Democratic Officer – Sept 19; Head of Economic Growth and Housing – Feb 20			
Method(s) of Consultation	Meetings and Emails			
List of Background Documents to be Considered by Decision-maker	Private Sector Housing Assistance Policy Update 2020			
Contact Officer(s) details	Sally Billington sally.billington@sefton.gov.uk			

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Details of Decision to be taken	Southport Theatre and Convention Centre Options paper for the Southport Theatre & Convention Centre			
Decision Maker	Cabinet			
Decision Expected	4 Feb 2021 Decision due date for Cabinet changed from 07/01/2021 to 04/02/2021. Reason: Reviews are ongoing on in the context of updated national COVID-19 guidelines			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Dukes			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Cabinet Member – Regeneration and Skills			
Method(s) of Consultation	Meetings and emails			
List of Background Documents to be Considered by Decision-maker	Southport Theatre & Convention Centre			
Contact Officer(s) details	Mark Catherall mark.catherall@sefton.gov.uk Tel: 0151 934 2315			

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Details of Decision to be taken	Finance Monitoring Report: The Strand Shopping Centre, Bootle Finance Monitoring Report of the Strand Shopping Centre, Bootle
Decision Maker	Cabinet
Decision Expected	4 Feb 2021 19 November 2020 Decision due date for Cabinet changed from 03/12/2020 to 04/02/2021. Reason: need for visibility

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	of further lockdown restrictions and their impact on Christmas trading			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Part exempt (Paragraph 3)			
Wards Affected	Linacre			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Executive Directors; Executive Director of Corporate Resources and Customer Services; Head of Commercial Development			
Method(s) of Consultation	Meetings; emails			
List of Background Documents to be Considered by Decision-maker	Finance Monitoring Report: The Strand Shopping Centre, Bootle			
Contact Officer(s) details	Kate Edgar kate.edgar@sefton.gov.uk			

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Details of Decision to be taken	Southport Town Deal – Heads of Terms To agree the Heads of Terms associated with the Southport Town Deal and role of Accountable Body			
Decision Maker	Cabinet			
Decision Expected	1 Apr 2021			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Ainsdale; Birkdale; Cambridge; Dukes; Kew; Meols; Norwood			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Officers, members, residents, business owners, visitors, school and college students, university students			

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Method(s) of Consultation	Town wide consultation through Your Sefton Your Say in summer 2020. Additional consultation through email surveys, meetings, Board meetings
List of Background Documents to be Considered by Decision-maker	Southport Town Deal – Heads of Terms
Contact Officer(s) details	Stephen Watson stephen.watson@sefton.gov.uk

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Details of Decision to be taken	Culture and Legacy (Borough of Culture 2020) Borough of Culture 2020 summary, outcomes and legacy			
Decision Maker	Cabinet			
Decision Expected	4 Feb 2021 Decision due date for Cabinet changed from 07/01/2021 to 04/02/2021. Reason: Information is still awaited from external stakeholders			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet Members, elected Members, communities, officers and other stakeholder groups and partner organisations			
Method(s) of Consultation	Meetings, briefings, emails			
List of Background Documents to be Considered by Decision-maker	Culture and Legacy (Borough of Culture 2020)			
Contact Officer(s) details	Stephen Watson stephen.watson@sefton.gov.uk			